

PCP Termination Form

Termination Start Date:

Name of Employee :

Employee's FIN/PP
Number :

Company Name &
Address :

Company's PIC Name
& Contact Number :

Company's Email :

Signature of
Company PIC :

Date :

Mode of Refund (Please select one only)

Bank Transfer

Bank Name:

Account Name:

Account Number:

PayNow

UEN Number:

Payee Name:

1. The fee for the month of termination will still be charged.
2. The processing time for refund for annual payment will take at least 2 months.
3. For Bank Transfer, an official document showing the bank details is required. (e.g: Company Bank Statement)